

**POTTAWATTAMIE COUNTY
BOARD OF HEALTH
REGULAR MEETING MINUTES
FRIDAY, NOVEMBER 12th, 2021
SUPERVISORS' HEARING ROOM-COUNTY COURTHOUSE
227 UTH 6TH STREET, COUNCIL BLUFFS, IOWA**

1. CALL TO ORDER

The meeting was called to order by Shawn Jones at 7:30 A.M.

2. ROLL CALL

Members Present: Dr. Shawn Jones, Dr. Barbara Lee, Susan Lorkovic RN, Lea Voss, Dr Tana Perry

Members Absent:

Staff Present: Sieck, Castro

3. MINUTES

Motion #1: to approve the Minutes of September 10th 2021 meeting.

Motion by: Susan Lorkovic

Second by: Lea Voss

Vote: Unanimous vote. Motion Carried

4. REPORTS

A. WIC

- Discussed current activities

B. Public Health

- Division update

i. Handouts provided

1. Environmental Health Staff Report

Motion #2: Update on septic variance

Motion by: Dr. Barbara Lee

Second by: Dr. Tana Perry

Vote: Unanimous Vote. Motion Carried

2. Budget Summary

Motion #3: to approve proposed budget

Motion by: Lea Voss

Second by: Dr. Barbara Lee

Vote: Unanimous Vote. Motion Carried

3. Decision and discussion on creation and approval of job description

Motion #4: to approve job description and position for:

I. Health Educator

Motion by: Susan Lorkovic, RN

Second by: Dr. Barbara Lee

Vote: Unanimous Vote. Motion Carried

5. OTHER BUSINESS

6. ADJOURNMENT


Motion #5: to adjourn.

Motion by: Lea Voss

Second by: Susan Lorkovic, RN

Vote: Unanimous. Motion carried.

The meeting was adjourned at 8:00 A.M



Dr. Shawn Jones, Chairman 11/20/22
Date

ATTEST: 

Maria Sieck, Public Health Administrator 1/20/22
Date